

## **Position Description:**

### **Director, McClelland Sculpture Park+Gallery**

<b>Reports to:</b>	Board of Trustees, McClelland Sculpture Park+Gallery
<b>Salary range:</b>	Negotiable
<b>Employment term:</b>	Full-time, 3-year contract

#### **About the organisation**

McClelland Sculpture Park+Gallery, celebrated as the home of Australian sculpture, is located 45 minutes from the City of Melbourne at the gateway to the Mornington Peninsula. Sixteen hectares of designed landscape and vast areas of indigenous bushland feature more than 100 sculptures. McClelland receives funding through Creative Victoria and the Frankston City Council and from private philanthropy. Plans are now in place to add a fully funded contemporary architectural pavilion to the original building, which opened as Victoria's first bespoke modernist public gallery in 1971. With a wide-ranging collection of 2,200 works of art, the exhibition program focuses on the development of modern sculpture, encompassing various forms of spatial practice, and encourages contemporary artists to develop and address challenging issues current in Australia and in a global context.

#### **About the role**

McClelland aims to retain art as the central focus of its operation and requires a Director who is dedicated to curatorial excellence, inspirational public programming, collection management and the installation of sculpture in an indigenous bushland. The Director will be required to develop the brand of McClelland Sculpture Park+Gallery, its overall presentation and an effective marketing program. Recognition and further development of McClelland as a major tourism destination is to be an important goal of the Director. Motivational leadership for the staff and volunteers and organisational management is required which will fulfil the mission and governance commitment of the Board of McClelland Sculpture Park+Gallery. This position will be closely aligned with that of the Business Relationships Manager, to whom all staff working in the area of stakeholder engagement and sustainability will report.

#### **Primary responsibilities**

- The Director will report to the Board of Trustees to deliver the organisation's strategic plan.
- The Director will provide motivational leadership and a collaborative working environment for the staff and volunteers by working directly with the creative team in Curatorial, Registration, Education and Project Management as well as Grounds and Facilities, which includes the buildings and Sculpture Park.
- The Director will be charged with overseeing and guiding an excellent exhibition program of the highest possible standard.
- The Director will be expected to represent McClelland confidently in written and spoken communication at both internal and external forums, promoting its profile and the organisation's goal of providing a broad experience of art and nature together with outstanding exhibitions and high quality hospitality.
- The Director will be charged with fostering knowledgeable, passionate and critically aware audiences and artists. The Director will be expected to be engaged in the practice of contemporary artists.
- The role will include overseeing the management of McClelland's commercial operations - its cafe and shop.

# McClelland

## SCULPTURE PARK+GALLERY

- The Director will be required to manage the financial sustainability of McClelland and its assets. Working with the Business Relationships Manager, the Director will prepare the operational budget and set an annual fundraising program. A primary focus of the role is to achieve fundraising partnerships and sponsorships that will include networking within the broader community as well as philanthropists, long-term private donors, McClelland's members, and representatives of the corporate sector.
- Fostering continuing and productive relationships with representatives of all levels of government will be imperative.
- Preserving the expansive Sculpture Park and the distinctive indigenous bushland – a distinguishing quality of McClelland – will be a primary responsibility of the role.

### Selection criteria

1. Qualifications commensurate with the role, particularly in a museum of art or visual arts organisation, experience working with a Board, and an established professional network in the visual arts.
2. Ability to inspire, direct and work effectively with a small staff to deliver an outstanding program of exhibitions and events.
3. Demonstrated relevant management experience. Excellent interpersonal skills, with a demonstrated ability to develop and maintain effective working relationships with key stakeholders both internal and external to the organisation.
4. Demonstrated experience in financial management. Ability to deliver organisational and individual goals on time and within budget.
5. Proven track record in fundraising, procuring major donations, and sustaining relationships with stakeholders across the private and government sectors. A sound understanding of the philanthropic, corporate and government arts funding sectors in Australia. Experience initiating, developing, implementing and evaluating effective fundraising and/or key stakeholder building strategies and programs.
6. Proven ability to think strategically. Excellent organisational skills, ability to set priorities, capacity to meet deadlines, be self-motivated and work autonomously and as part of a team.
7. Excellent presentation and communication skills, with outstanding oral and written skills, and the ability to represent the organisation in a range of forums.

### Other information

- The incumbent will be subject to a six month probationary period.
- McClelland is open Tuesday to Sunday and all public holidays except Christmas Day. This role will involve after hours work in the context of flexible hours.
- McClelland is a smoke free environment.
- The successful applicant will be required to undergo standard checks prior to commencement, including a Working With Children Check.

### How to apply

Enquiries can be made to Maudie Palmer, Strategic Manager, on 0439 899 306 or [susieraven@me.com](mailto:susieraven@me.com)

Applications should include a cover letter, a CV including the contact details of two referees, and a response to the selection criteria (maximum six pages in total).

Applications should be submitted by email only to [susieraven@me.com](mailto:susieraven@me.com)

**Closing date: 1 October 2017.**

**Preferred start date: November/December 2017.**